

2023年1月1日

綜合管理體系政策

港基物業管理有限公司承諾提供優質管業服務，悉心照顧客戶生活每一步。

公司承諾：

1. 瞭解並定期檢討管理所涉及的風險及機會，作出應對風險和機會的措施，提供足夠及適當資源，以達至公司指標。
2. 防止污染及支持環保，包括使用可持續的資源、採取氣候變化的紓緩和適應措施、保護生物品種多樣性和生態系統等。
3. 預防受傷、患病情況及維持良好工作場所整理和符合職業健康及安全標準。
4. 符合適用的法律法規、國際標準、財務運作及組織要求。
5. 秉承誠信的原則行事，嚴格禁止任何形式的賄賂和貪污。
6. 建立並每年檢討綜合管理體系及指標以持續改善，並確保體系的適宜性、充分性及有效性。
7. 降低能源消耗、提高能源應用效率及持續改進，並支持採用具能源效益的產品及服務。
8. 為客戶、員工及其他相關人員提供一致及有系統的指引，迅速處理及回覆客戶意見 / 投訴。
9. 積極參與政府與社區活動，鼓勵員工共同推動善盡企業社會責任。

01 January 2023

Integrated Management System Policy

“Citybase Property Management Limited is committed to providing quality property management services to enhance the lifestyle of our customers.”

The Company is committed to :

1. regularly reviewing and implementing measures to address the risks and opportunities of property management, while providing adequate and appropriate resources to achieve company objectives and targets.
2. preventing pollution and supporting environmental protection including the use of sustainable resources, climate change mitigation and adoption as well as protection of biodiversity and ecosystems.
3. preventing injury as well as ill health and maintaining a good housekeeping and occupational safety and health standard.
4. complying with all relevant statutory and regulatory requirements, international standards, financial, operational and other organizational requirements.
5. acting with integrity in all of its dealings and strictly prohibit bribery and corruption in any form.
6. continuously improving the integrated management system (IMS) and reviewing the IMS and objectives annually to ensure the suitability, adequacy and effectiveness.
7. continuously improving energy performance and supporting the purchase of energy efficient products and services.
8. providing customers, staff and other interested parties with a consistent, systematic and responsive process for administrating their inputs.
9. actively participating in community programs and promoting corporate governance amongst staff.