

2026年1月1日

綜合管理體系政策

港基物業管理有限公司承諾提供優質物業及設施管理服務，悉心照顧客戶生活每一步。

公司承諾：

1. 秉承誠信的原則行事，嚴格跟從長江實業集團有限公司的相關政策；
2. 瞭解並定期檢討管理所涉及的風險及機會，作出應對風險和機會的措施，提供足夠及適當資源，以達至公司指標；
3. 遵守及符合業務所在地適用的法律、法規、國際標準及組織要求；
4. 為客戶、僱員及其他相關人員提供一致及有系統的指引，迅速處理及回覆客戶意見 / 投訴，並致力提供優質服務；
5. 推動及鼓勵員工、供應商及承判商使用可持續材料/資源及簡化營運流程，支持可持續發展，並遵守及符合相關的環境法例及規則。此外，透過監察氣候變化、能源消耗情況及減廢措施，從而減少日常營運中對環境帶來的任何不利影響；
6. 積極參與政府與社區活動，鼓勵員工共同推動及善盡企業社會責任；
7. 監察及匯報健康及安全表現，保持工作環境安全，為僱員及承辦商(如適用)提供其工作需要的指引或培訓；
8. 建立並每年檢討綜合管理體系及指標以持續改善，並確保體系的適宜性、充分性及有效性。



謝加利
總經理



1 January 2026

Integrated Management System Policy

“Citybase Property Management Limited is committed to providing quality property and facility management services to enhance the lifestyle of our customers.”

The Company is committed to :

1. Acting with integrity in all of its dealings and strictly prohibit all relevant policies of CK Asset Holdings Limited.
2. Regularly reviewing and implementing measures to address the risks and opportunities of property management, while providing adequate and appropriate resources to achieve company objectives and targets.
3. Complying with all relevant legislations and regulations where the locations operated, include statutory and regulatory requirements, international standards, operational and other organizational requirements.
4. Providing customers, staff and other interested parties with a consistent, systematic and responsive process for administrating their inputs, striving for service excellence.
5. Driving and encouraging staff, suppliers and contractors to use sustainable materials/resources and streamline operation processes for supporting sustainable development, complying with relevant environmental legislations and regulations. Besides, to reduce any adverse environmental impact arising from day to day operation, monitoring the climate change, condition of energy consumption and waste reduction initiatives.
6. Actively participating in community programs and promoting corporate governance amongst staff.
7. Monitoring and reporting health and safety performance, maintaining a safe working environment, providing staff and contractors (if applicable) with guidelines and training.
8. Continuously improving the integrated management system (IMS) and reviewing the IMS and objectives annually to ensure the suitability, adequacy and effectiveness.

Gary Tse
General Manager